

DIAGNOSTIC ASSESSMENTS

The Board of Education shall, whenever legally mandated, administer each diagnostic assessment developed by the State Board of Education (the “State Board”) in order to measure student comprehension of academic content and mastery of related skills. Assessments for students in grades kindergarten through two shall measure English language arts and mathematics. Assessments for students in grade three shall measure English language arts.

Except with respect to students with significant cognitive disabilities, as defined by the Ohio Department of Education (“ODE”), the Superintendent or designee shall administer each diagnostic assessment to the following:

- A. Each student enrolled in a building that has failed to made adequate yearly progress for two or more consecutive school years.
- B. Any student who transfers into the District or to a different school within the District if each applicable diagnostic assessment was not administered by the previous school or district attended in the current school year, or if the District cannot determine that the assessment was administered, within 30 days after the date of transfer. If the District cannot determine whether the student has taken any applicable diagnostic assessment in the current school year, the District may administer the diagnostic assessment to the student. However, if a student transfers into the District prior to the administration of the diagnostic assessments to all students under O.R.C. §3301.0715(B), the District may administer the diagnostic assessments to that student on the date or dates determined by statute.
- C. Each kindergarten student, not earlier than the first day of the school year and not later than the first day of November, except that the language and reading skills portion of the assessment shall be administered by September 30, pursuant to OR.C. §3313.608(B). The District shall administer the kindergarten readiness assessment provided by the ODE. In no case shall the results of the readiness assessment be used to prohibit a student from enrolling in kindergarten.
- D. Each student enrolled in first or second grade.

The District shall administer any diagnostic assessment at least once annually to all students in the appropriate grade level. The Superintendent or designee may administer any diagnostic assessment in the fall and spring of any school year in order to measure the “value added” of the instruction received by students during that school year.

Any diagnostic assessment administered shall be utilized and scored in accordance with rules established by the State Board. After the administration of any diagnostic assessment, a student’s completed diagnostic assessment, the results of the assessment, and any other accompanying

documents used during the administration of the assessment shall be provided to the parent of the student.

Assessment of Reading Skills

The Superintendent or designee annually shall assess the reading skills of each student enrolled in kindergarten to third grade by September 30 and shall identify students who are reading below their grade level. The Superintendent or designee shall use the diagnostic assessment developed by the State Board for English language arts or a comparable tool approved by ODE. The students' classroom teachers shall be involved in assessing and identifying students reading below grade level.

For each student identified as having reading skills below grade level, the student's parent or guardian shall be provided, in writing, the following information:

1. Notification that the student has been identified as having a substantial deficiency in reading;
2. A description of the current services that are provided to the student;
3. A description of the proposed supplemental instructional services and supports that will be provided to the student that are designed to remediate the identified areas of reading deficiency;
4. Notification that if the student attains a score less than the level designated by the State Board on the English language arts assessment at the end of third grade, the student shall be retained unless the student is exempt under law. The notification shall specify that the English language arts assessment is not the sole determinant of promotion and that additional evaluations and assessments are available to the student to assist parents and the district in knowing when a student is reading at or above grade level and ready for promotion.

In addition, the District shall provide intensive reading instruction to a student identified with a reading deficiency, in accordance with O.R.C. §3313.608 and Board policy.

The District shall submit results of diagnostic assessments to the ODE in the prescribed manner.

An employee who engages in any of the following shall be subject to termination:

1. Revealing to any student any specific question that the person knows is part of an assessment;
2. Obtaining prior knowledge of the contents of an assessment;

3. Using prior knowledge of the contents of an assessment to assist students in preparing for the assessment; or
4. Failing to comply with any rule adopted by the Department of Education regarding security protocols for an assessment.

LEGAL REFS.: O.R.C. §§3301.079; 3301.0715; 3313.608; 3319.151

Adopted: _____